



EMBRY-RIDDLE AERONAUTICAL UNIVERSITY

Direct Deposit Authorization Prescott Campus

I authorize Embry-Riddle Aeronautical University to direct deposit my excess financial aid and/ or excess funds to my checking account at the financial institution provided below. I understand that the University may initiate adjustments to my account for any incorrect credits/payments, which may occur.

Student ID#: _____ Name _____

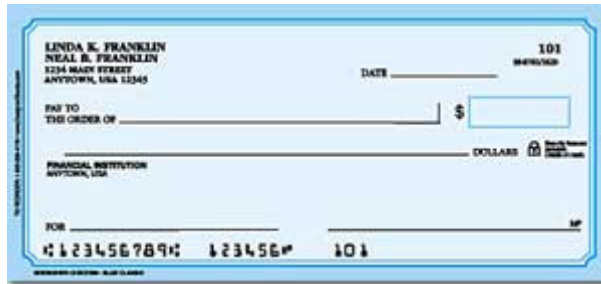
Financial Banking Institution _____ City _____ State _____

- If I change my bank or checking account number, or close my account, I must complete a new Authorization form through the student portal via the web or by submitting a new form to **Embry-Riddle University, Cashier's Office, 3700 N. Willow Creek Road, Prescott, AZ 86301-3720.**
- This Authorization will remain in effect until I cancel via the web or Embry-Riddle University has received written notification from me of its termination in such time and such manner, as to afford the University and my financial institution named above a reasonable opportunity to act on it.

*** An email will be sent to your ERAU email address when an ACH direct deposit is sent to your banking institution. Please visit the student portal @ www.erau.blackboard.com online services to view your account statement for refund amount.**

You must attach a voided, pre-printed check with all information. If you have temporary checks only, you must submit a bank verification letter bearing your name as it appears on the account, the routing number and your checking account number. **Do not use deposit slips.** These documents often contain internal codes specific to each receiving bank, which can cause the transaction to be rejected by your bank. If you have any questions regarding direct deposit and/or electronic funds transfer, please call 928-777-3726 or stop by the Cashier's Office.

**Attach
Voided Check
Here**



Signature: _____ Date: _____

**MAIL COMPLETED FORM TO: Embry Riddle Aeronautical University
Attn: Cashier's Office
3700 N. Willow Creek Road
Prescott, AZ 86301-3720**