

# Memorandum of Understanding

Between

Embry-Riddle Aeronautical University – Worldwide

and

Embry-Riddle Aeronautical University – Daytona Beach Campus



1. Purpose: The purpose of this memorandum is to provide an agreed basis for the enrollment of certain Embry-Riddle Aeronautical University – Worldwide students into courses offered exclusively on the Daytona Beach Campus.

2. Objective: The specific objectives of this memorandum are to identify responsibilities, establish relationships, and outline procedures for the enrollment and provision of housing for such Embry-Riddle Aeronautical University – Worldwide students to attend said coursework for the mutual benefit of both Embry-Riddle Aeronautical University Campuses.

3. Agreement:

Whereas Embry-Riddle Aeronautical University – Worldwide does provide the Bachelor of Science in Professional Aeronautics, but such coursework does not include access to study in Air Traffic Control, and

Whereas Embry-Riddle Aeronautical University – Daytona Beach Campus does offer such Air Traffic Control coursework, and does have a formal partnership with the Federal Aviation Administration (FAA) to be designated as an FAA-Approved Air Traffic Control training school, be it known that officials of both campuses agree to the following points listed below:

4. Contingent upon the acceptance of this agreement by both parties. Both parties agree to the following:

Embry-Riddle Aeronautical University – Worldwide students shall be authorized to enroll in and attend Air Traffic Control classes through the Embry-Riddle Aeronautical University – Daytona Beach Campus.

To be eligible for College Training Initiative (CTI) recommendation and FAA employment, Worldwide students must complete their Embry-Riddle Bachelor of Science degree in Professional Aeronautics, complete coursework outlined below as required for Air Traffic Control Minor, and earn at least a 2.5 overall Grade Point Average with no grade below a "C" for all Air Traffic Control minor courses. The specific courses to be completed at the Daytona Beach Campus to complete the ATC minor and be eligible for recommendation to the CTI program shall consist of:

AT 300 – Air Traffic Management I (Daytona Beach Required)  
AT 302 – Air Traffic Management II (FAA Required)  
AT 305 – Air Traffic Management III (Daytona Beach Required)  
AT 401 – Air Traffic Management IV (Daytona Beach Required) AT305 Prerequisite  
AT 405 – Air Traffic Management V (Daytona Beach Required) AT305 & AT401 Prerequisite

The minor also requires the completion of WX 201 – Meteorology I which maybe satisfied by the completion of Worldwide course PHYS 201 – Meteorology I.

The minor also requires the completion of AS 120 or AS 132, which may be satisfied though the completion of the FAA Private Pilot Certificate. The course may also be completed through the Daytona Beach Campus if it has not been met by other means. However, it must be noted that AS 120 or AS 132 is a prerequisite to AT 300 if the course is to be completed at the Daytona Campus. If AT 300 is to be completed at Daytona Beach Campus student should be made aware that completion of certain training or other coursework may make them eligible to take a challenge exam offered by the department to substitute for the completion of the AS 120 or AS 132 requirement.

The course AT 300 offered via Worldwide does not require the AS 120 or AS 132 as a prerequisite but it is still a requirement of the Daytona Beach Minor. The AS 120 or AS 132 requirement will need to be satisfied either via a challenge exam or through completion of the course to earn the CTI recommendation. The courses AT 300 and AT 302 may be taken via the Daytona Beach campus or via the Worldwide as the classes become available.

Embry-Riddle Aeronautical University – Daytona Beach Campus shall provide instruction to the cross-enrolled students in the academic area of Air Traffic Control, providing adequate instructional space and administrative support as needed. The ATM department coordinator shall support students in completing the necessary process for entering the FAA program.

Embry-Riddle Aeronautical University – Daytona Beach Campus shall collect tuition and fess from the cross-enrolled students for such instruction at the same basis as provided other departments of their institution.


Embry-Riddle Aeronautical University – Daytona Beach Campus shall assist the cross-enrolled students with the provision of on-campus housing as available and shall collect fees from the cross enrolled students at the basis provided other students living in on-campus facilities of their institution.

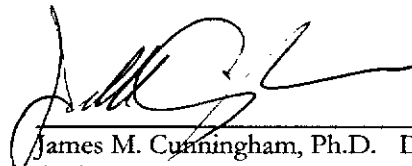
Cross-enrolled students shall be considered as students of the Embry-Riddle Aeronautical University – Daytona Beach Campus and as such shall be eligible for use of library and all other on-campus facilities as other enrolled students.

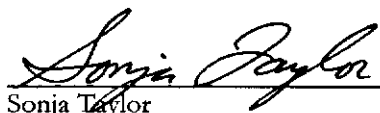
Embry-Riddle Aeronautical University – Worldwide shall grant appropriate academic credit applicable toward graduation for the successful completion of Air Traffic Control course work. The best practice shall be to apply such coursework to the Aviation Area of Concentration requirements of the Bachelor of Science in Professional Aeronautics degree to be completed at Embry-Riddle Aeronautical University – Worldwide.

This agreement may be modified by mutual written agreement of the appropriate authorities of each institution.

This agreement shall become effective when approved and signed by the appropriate authorities of each institution.

  
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John R. Watret, Ph.D.                      DATE  
Vice Chancellor for Academic Affairs  
& Worldwide Operations  
Embry-Riddle Aeronautical University –  
Worldwide

  
\_\_\_\_\_  
James M. Cunningham, Ph.D.      DATE  
Assistant Provost  
Embry-Riddle Aeronautical University –  
Daytona Beach Campus

  
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Sonja Taylor                              DATE  
Dean of Students  
Embry-Riddle Aeronautical University –  
Daytona Beach Campus