

## Mission Statement

Persons with disabilities can and do succeed in their pursuit of higher education. Sometimes, the length of time required to complete a degree program is extended; often, the amount of effort demanded of the student is increased.

The mission of Disability Support Services is to guide and support institutional compliance with Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act, to ensure equal access for students with disabilities of the Daytona Beach and Extended Campuses. For all students, transition from high school or the work force to college life involves a series of adjustments. Disability Support Services facilitates transition and promotes students' effective participation, academic persistence and personal development while supporting academic integrity. The individual student and DSS staff form a partnership in order to examine career and personal goals, identify and reduce barriers and collaborate with faculty and staff to adapt to the living and learning environment so that students' opportunities for achievement may be equalized.

## Eligibility

All currently enrolled undergraduate and graduate students having one or more documented disabilities:

- ◆ Acceptable documentation consists of comprehensive medical and/or educational testing and diagnosis confirmed on letterhead by the appropriate professionals and specialists. Evaluations should be current, indicate substantial limitation to a major life activity and designate the student as a member of the protected class.
- ◆ Documentation of a learning disability consists of a diagnostic interview and standardized tests that measure aptitude, achievement and information processing. Test scores, a definitive diagnosis and clinical summary complete a comprehensive report. An Individualized Educational Plan (IEP) alone does not constitute appropriate documentation. Suggestions for reasonable accommodations may be included.

- ◆ Students who require medication should forward information from their prescribing physicians regarding diagnosis, type and dosage to Health Services, care of the University Physician. Refills for prescription medications may be arranged through Health Services.

- ◆ Students whose choice of major includes air traffic control and/or flight training should be aware that prescription medication and certain diagnoses may preclude passing the required FAA medical certification exam or may invalidate an existing FAA medical certificate. Students are encouraged to discuss these issues with an aviation medical examiner (AME) or the Medical Certification Branch of the FAA at (405) 954-4821.

## Initiation of Services

Students who require consideration for protection under the law and academic or campus life adjustments *must request* assistance in a timely manner. It is often helpful for a student to initiate contact with the DSS staff following admission and prior to enrollment as certain accommodations require extensive research or advance planning. An appointment may be arranged by direct e-mail or phone call to the DSS office. The student should resume contact with the DSS staff upon enrollment and at the beginning of each semester to review progress and define appropriate strategies.

## Services

- ◆ Advocacy
- ◆ Assistance with physical access concerns
- ◆ Referrals for diagnostic evaluation (medical, psychological and educational)
- ◆ Pre-enrollment and transition consultation

- ◆ Collaboration with academic advisors; assistance with course selection and registration procedures
- ◆ Liaison with faculty, the FAA and community service agencies
- ◆ Review of adaptive housing requests
- ◆ Referrals for personal counseling, study skills and campus tutorial services
- ◆ Testing and classroom modifications

Services are based on the documentation provided and consultations between the student and DSS staff. Individual needs, strengths and limitations, the evaluator's suggestions and the student's academic program are considered in determining the type and level of service. Students are encouraged to be self-directed and are responsible for maintaining communication with the DSS staff and individual faculty.

## Confidentiality

All communications, whether written or oral, are respected as confidential and are not released without the individual student's informed and written consent. Exceptions may be necessary for legal requirements or medical emergencies.





## Staff

Maureen C. Bridger, M.Ed., RN, BC  
Coordinator, Disability Support Services  
Director, Health Services

Vanessa Lloyd, M.S.T.M.  
Disability Services Advocate

## Location

The John E. Kirk Center for Health Services  
John Paul Riddle Student Center, Main Floor  
Daytona Beach Campus

## Telephone

(386) 226-7917

On-campus, dial extension 7917

FAX: (386) 226-6082

TTY: (386) 226-7915

E-mail: [bridgerm@cts.db.erau.edu](mailto:bridgerm@cts.db.erau.edu)

[lloydv@cts.db.erau.edu](mailto:lloydv@cts.db.erau.edu)

## Hours

Monday through Friday  
8:00 a.m. - 5:00 p.m. E.S.T.

Appointments requested

Evening hours by special arrangement



**EMBRY-RIDDLE**  
AERONAUTICAL UNIVERSITY

### Daytona Beach Campus Extended Campus

*Embry-Riddle Aeronautical University adheres to the principle of equal education and employment opportunity without regards to race, handicap, gender, color, creed, or national origin. This policy extends to all programs and activities involving or supported by the university.*

[www.embryriddle.edu](http://www.embryriddle.edu)



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