



Records & Registration
Daytona Beach Campus
600 S. Clyde Morris Blvd.
Daytona Beach, FL 32114-3900
386-226-6030; Fax 386-226-6335
www.Erau.edu/dbrecords

CRITERIA FOR READMISSION

To be eligible to apply for readmission after suspension, you must meet one of the following conditions:

1. Complete a minimum of fifteen (15) semester hours of pre-approved courses with a G.P.A. of 2.5 or higher from an institution with accreditation acceptable to ERAU. It is in your best interest to seek approval of specific courses before enrolling at another institution and to repeat ERAU courses failed at ERAU. *** See reverse side for course approval form. ***
2. Remain away from Embry-Riddle for at least twelve (12) calendar months from the date of suspension. **The clearest way to gain readmission is through your academic success at another institution.**

When you have COMPLETED either of the above conditions, you may apply to the University through the Readmissions Committee. Simply applying DOES NOT guarantee your acceptance.

THE COMMITTEE WILL NOT REVIEW PETITIONS AND WILL NOT MAKE ANY RECOMMENDATIONS FOR READMISSION UNLESS ALL DOCUMENTATION IS ON FILE. Please contact the Office of Records & Registration for deadline information. **The following documentation must be submitted 60 days prior to the start of the semester you plan to attend:**

1. A completed application for admission
2. Your application fee, \$50.00
3. Your personal petition stating your academic and career goals, plus an indication of the activities in which you have been involved, such as education, community service, and/or employment, during your absence from the University. This may be in the form of a letter or short essay to the Readmission Committee.
4. A final, official transcript sent directly to ERAU from each institution of higher education that you have attended since you left.
5. International students must provide an updated scholarship award letter or an Affidavit of Financial Support.
6. Your student account with ERAU must be free and clear.

Contact the Readmission Committee chairperson in the Office of Records & Registration at your earliest thoughts of returning to Embry-Riddle. **Please address all correspondence to the address listed below:**

**EMBRY-RIDDLE AERONAUTICAL UNIVERSITY
OFFICE OF RECORDS & REGISTRATION
Valerie A. Kruse, Readmission Committee Chairperson
600 S. Clyde Morris Blvd.
Daytona Beach, FL 32114-3900**



**EMBRY-RIDDLE
AERONAUTICAL UNIVERSITY**

Application For Readmission After Academic Suspension

Office of Records & Registration, Daytona Beach Campus
600 S. Clyde Morris Blvd.
Daytona Beach, FL 32114-3900
Phone: 386-226-6339; Fax: 386-226-6335

Deadline for submission (60 days prior to start of term): _____

Student Information

Student ID Number: _____

Date of Birth (mo./day/yr.): _____

Name: _____
LAST FIRST MIDDLE MAIDEN/FORMER

Permanent/Mailing Address: _____
STREET APT. #

CITY STATE COUNTRY ZIP

Telephone Number: _____

E-Mail: _____

Admission Information

Indicate your desired major:

First Choice: _____

Indicate the term you wish to return: _____

Second Choice: _____

Are you a permanent resident of the U.S.? Yes No

Are you a citizen of the U.S.? Yes No

If not, indicate country of citizenship: _____

Education Information

List below all colleges/universities you have attended while away from ERAU:

NAME OF SCHOOL LOCATION DATES OF ATTENDANCE HOURS EARNED

NAME OF SCHOOL LOCATION DATES OF ATTENDANCE HOURS EARNED

List all flight training and licenses earned while away from ERAU:



**EMBRY-RIDDLE
AERONAUTICAL UNIVERSITY**

Employment Information

List all positions held while away from ERAU starting with the most recent or current position:

EMPLOYER

POSITION HELD

DATES OF EMPLOYMENT

HOURS WORKED PER WEEK

EMPLOYER

POSITION HELD

DATES OF EMPLOYMENT

HOURS WORKED PER WEEK

I certify that all of the above information is correct to the best of my knowledge. If accepted as a student at Embry-Riddle Aeronautical University (ERAU), I agree that during such time as I may be enrolled as a student, I will abide by all of the rules, regulations, practices and policies of ERAU as they may be at the time of admission or as they may be changed during my continuance as a student. ERAU adheres to the principle of equal education and employment opportunity without regard to race, handicap, sex, color, creed or nation. This policy extends to all programs and activities involving or supported by the University.

I certify that I have completed at least one of the conditions required and am eligible to reapply to the University through the Readmissions Committee. I understand that simply applying DOES NOT guarantee my acceptance.

STUDENT'S SIGNATURE

DATE



EMBRY-RIDDLE
AERONAUTICAL UNIVERSITY

PRE-APPROVED COURSES FOR READMISSIONS REVIEW

STUDENT NAME: _____

STUDENT #: _____

STUDENT ADDRESS: _____

PROGRAM: _____

NAME OF INSTITUTION: _____

LOCATION (City & State): _____

In accordance with University Academic Standard A-AU-18, the following courses have been pre-approved as appropriate in content and equivalency to meet requirements for review by the Daytona Beach Campus Re-admissions Committee. When you have COMPLETED either of the required conditions and are eligible, you may apply to the University through the Readmissions Committee. Simply applying DOES NOT guarantee your acceptance.

ERAU COURSES

EQUIVALENT COURSES

STUDENT SIGNATURE

DATE

PROGRAM CHAIR SIGNATURE

DATE

ACADEMIC EVALUATOR SIGNATURE

DATE